



Postal Registration No. N.E.-771/2006-2008

# THE GAZETTE OF MEGHALAYA

## PUBLISHED BY AUTHORITY

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No.3 Shillong, Thursday, January 17, 2008, 27th Pausa, 1929 (S.E.)

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*Separate paging is given on this part in order that it may be filed as a separate compilation.*

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### PART - IX

#### Advertisements and Notices by Government Offices and Public Service

##### NOTICES

##### STANDARD FORM OF APPLICATION

Photo

Dated, \_\_\_\_\_

To

The \_\_\_\_\_

Sir,

I beg to apply for the post of \_\_\_\_\_ and furnish the facts/as below in case of any false statement I am liable to any action Government may deem fit and proper. A Treasury Challan of Rs. \_\_\_\_\_ vide T. V. No. \_\_\_\_\_ is attached herewith.

Signature of Applicant

1. Full name in capital letters with address; if any; Surname first  
(Please do not use any initials)

\_\_\_\_\_  
Surname

2. Date of Birth :

\_\_\_\_\_  
Year

\_\_\_\_\_  
Month

\_\_\_\_\_  
Date

3. Place of Birth :

\_\_\_\_\_  
Village/Town

\_\_\_\_\_  
Police Station

\_\_\_\_\_  
District

\_\_\_\_\_  
State

4. Father's/Mother's and Husband's (in case of married female)  
(Please do not use initials).

## 5. Personal description :

A. Height

\_\_\_\_\_ M \_\_\_\_\_ Cm.

B. Colour of Eyes

C. Colour of Hair :

D. Visible distinguishing marks (if any)

## 6. A. Permanent Address in full.

B. Present Address in full.

C. If you have not resided at the above address continuously for the last four years. Please give the other address where you have resided during the period.

From :

To :

Address :

## 7. References :—

Name and address of two responsible persons in your localities who would be prepared to vouch for you.

A. B.

8. Are you citizen of India? If so, how? (Copy of Citizenship Certificates should be enclose where necessary).

9. Educational and other qualifications (Please attach copies of Certificates, Mark Sheets etc.)

Sl. No.	Name of Institution and Address	Date of entering	Date of leaving	Examination passed	Division	Subject taken
1.	2	3	4	5	6	7

1.

2.

3.

4.

5.

6.

## 10. Community :

(a) State your religion :  
Scheduled Tribe?  
lars supported

(b) Are you a member of Scheduled Caste/  
Answer "Yes" or "No". If "Yes" give particu-  
by a Certificate (Copy to be enclosed).

11. Present occupation, if any :

12. Previous appointment held, if any :

13. Are you a temporary/retrenched personnel of temporary Department of the Government of Meghalaya, Answer "Yes" or "No" (If "yes" give particulars).

14. Are you trained in or a member of the National Cadet Corps or Territorial Army? If so, give particulars.

15. Are you married or unmarried?

Signature.

**Note :** Particulars are to be filled in below the column in the space provided.

Shillong the 20<sup>th</sup> December, 2007.

**No. MPRO/PLN/09(POL NET) P-I/2003-05/109.**— Sealed tender affixing non-refundable Court Fee Stamp of Rs. 200/- (Rupees two hundred) only are invited from bona fide, established, reputed manufacturers and registered reputed intending firms and supplier (s) or their authorised dealers/agents/representatives for entering into the rate contract for supply of equipments for Modernisation Scheme 2007-2008 as per the Technical Specifications in Annexure "A", "B", "C" & "D" and terms and conditions laid down in the Tender Notice.

### **Terms and Conditions**

1. Items offered must be of reputed companies / manufacturers and should meet with all the specifications as those given in Annexure "A", "B", "C" & "D". Tender should be accompanied with catalogue, diagrams, samples warranty/ guarantee or any related papers & will be received upto 12:00 hrs. 25<sup>th</sup> January, 2008 by hand or post. These will be opened on the same day at 15:00 hrs. Tender bidders or their authorised representatives are invited at the time of opening of the tender. Tenders received after hrs. of 25<sup>th</sup> January, 2008 by hand or by post will be summarily rejected.
2. Tender must be accompanied by :-
  - (a) Affixed non-refundable Court Fee Stamp of Rs. 200/- (Rupees two hundred) only.
  - (b) Earnest Money of Rs.5000/- (Rupees five thousand) only in the following forms only (i) Crossed Bank Draft or (ii) Deposit at Call payable to the Senior Superintendent of Police (MPRO), Meghalaya, Shillong at any Nationalised Bank at Shillong. Tenderers belonging to Schedule Caste/Schedule Tribe may deposit 50% of the amount above subject to the production of such certificate.
  - (c) Valid and current income tax clearance certificate from the Income Tax Department.
  - (d) Valid and current Sale Tax certificate from the Superintendent of Taxes.
  - (e) Value Added tax registration certificate /TIN No.
  - (f) Authenticated copy of rate contract with DGS & D if tenderers have any existing and valid rate contract with DGS & D.
  - (g) Dealership/Distributorship certificate from the Principal manufacturers.
  - (h) Attested copy of Valid Trading Licence in terms of KHADC, JHADC & GHADC (for non-tribal) Regulation Act 1954 by tenderers who are required to obtain such Licence.
3. The following information must be mentioned on the body of the envelope containing the quotations, failing which the sealed envelope of the quoting firm will not be opened.
  - (a) Sale Tax Certificate is enclosed
  - (b) Income Tax Certificate is enclosed
  - (c) Earnest money is enclosed
  - (d) Court Fee Stamp is enclosed
  - (e) Trading Licence from KHADC, JHADC & GHADC (for non-tribal)
  - (f) Dealership certificate from Principal manufacturers.
  - (g) Schedule Caste / Schedule Tribe Certificate
  - (h) Passport size photograph of bidder should also be enclosed.
- Failure to enclose any one of those above documents or any invalid documents will result in automatic rejection of the quotation.
4. Rates quoted
  - (a) Should be inclusive of all charges, like custom duty, packing, insurance, taxes, and other incidental charges. Only local taxes should be shown separately, if applicable.

- (b) Should be inclusive of cost of accessories up to March, 2008.
  - (c) Should be valid for one calendar year from the date of acceptance of tender. Should be quoted separately for each item.
  - (d) Should be quoted F.O.R. destination Shillong, door delivery Sr. Superintendent of Police, M.P.R.O., Meghalaya, Shillong.
  - (e) Should be inclusive of all Charges like packing, insurance, transit risk and other incidental charges only C.S.T. against 'D' form may be shown extra as applicable.
  - (f) Should be written clearly in figure and in words. Any alteration or overwriting must be fully signed by the tenderers.
  - (g) Once the rates offered in the tender are accepted, no enhancement will be entertained at any circumstances and tenderers will be liable to supply the items at the rate accepted by the Senior Superintendent of Police, M.P.R.O., Meghalaya, Shillong. Failure to supply the items at the accepted rates will entail the offer being cancelled and the security money will be forfeited to the Government of Meghalaya.
5. Tender/Quotation should be addressed to the undersigned by designation and not by name. Sealed envelope containing the tender must be superscribed as "Tender for Supply of Equipments under Modernisation Scheme 2007-2008" and must be sent by register post or hand delivery.
6. The successful tenderers will be :-
- (a) Intimated by a Letter of Acceptance of the Senior Superintendent of Police (MPRO), Meghalaya, Shillong. Till then no bidder has any right to assume that his/her tender has been accepted. There shall be no claim whatsoever for compensation for any expenditure incurred by any tenderers in anticipation of acceptance letter.
  - (b) Required to furnish a security deposit as per rates mentioned below and execute the contract agreement to ensure fulfillment of the terms and conditions of the contract which successful tenderer (s) will have to enter into. Such security deposit will be subjected to forfeiture in case of non-fulfillment of terms and conditions of the tender notice on the contract agreement. The earnest money of the successful tenderer (s) will not be released till the security deposit is furnished. Earnest money of the successful tenderer(s) will be forfeited to the Government in case of failure to furnish security money in full.
7. RATES OF SECURITY DEPOSIT
- For contract upto Rs. 20.000/-2% from local & 3% from non-locals.  
 For contract upto Rs. 50.000/-3% from local & 4% from non-locals.  
 For contract upto Rs. 1,00.000/-4% from local & 5% from non-locals.  
 For contract over Rs. 1,00.000/-5% for all categories.
- The Security Deposit should be interest free and in the form of a valid Bank Draft/Deposit at Call pledge in favour of the undersigned.
8. Senior Superintendent of Police (MPRO) may rescind forthwith the contract in writing if,
- (a) A Tenderer assigns or sublets any contract in respect of contract or any other contract entered into with the Government.
  - (b) Tenderer or his agent/Servant are found guilty of fraud of this contract or any other contract.
  - (c) Declines, neglect or delays to comply with the demand/requisition or in any other way fails to perform or observe any of or all the conditions of the contract agreement.
- In case of such rescission the Security Deposit in full shall stand forfeited and absolutely be at the disposal of the Government without prejudice to any other remedy or action that the Government shall be entitled to recover from the successful Tenderers any extra expenses Government may deem necessary in obtaining the supplies.
9. In the event of the successful Tenderer failing to perform his/her part of any or all the contract agreement to the satisfaction of the Department of disregarding any terms and conditions of the Tender Notice and or the

contract agreement the successful Tenderer shall be liable to any of or all of the folwing action at the discretion of the Senior Superintendent of Police, (MPRO), Meghalaya, Shillong on behalf of the Government of Meghalaya.

- (i) forfeiture of security deposit in whole or part.
  - (ii) making good the loss caused to the Government through the liability, neglect, delay in complying with the demand.
  - (iii) cancellation of the contract without any prior notice to the contractor.
10. If the successful Tenderer(s) willfully neglect, fails to perform or observe any or all conditions of the contract agreement or attempts to cheat or indulge in foul practices, the Senior Superintendent of Police, (MPRO), Meghalaya, Shillong may impose a ban upon such Tenderer(s) for future business within the Department.
  11. Quantities mentioned in the list are only illustrative and may be increased/reduced on finalisation of order depending on the availability of fund and actual requirements.
  12. Once the sample/technical specification of the items are approved, no change of brand, name, shape, pattern, quality or specifications will be entertained even on the plea of non-availability of raw materials or alternative offer of the same quality.
  13. The store, supplied must be of the same specifications, weight and quality as the tendered models/samples/ Technical Specification. If the items are rejected by the undersigned due to non-meeting of the Technical Specification the supplier must replace the rejected items at their own cost forthwith and in a period of 21 (twenty one) days from the date of rejection.
  14. Delivery must be completed within thirty days from the date of receipt of firm orders. No extension of delivery & installation period will be entertained.
  15. Payment will be made to the suppliers directly only on completion of supplies and on correct receipt of goods by the respective consignee in good condition. Document/vouchers/ P.R. Bills etc. routed through Banks will not be accepted. Consignment will be dispatched by the firm after payment of all freight charges at the sources. Freight to pay P.R. will not be accepted.
  16. Risk of trasportation will be borne by the Tenderer themselves.
  17. Comprehensive on site warranty should be indicated along with after sale services facilities.
  18. One set of manuals of (Instructions and Maintenance) should be supplied free of cost for each item wherever applicable.
  19. The Purchase Board reserves the right to reject the lowest rate or any of the tender without assigning any reason.
  20. Any dispute arisingout of or in respect of these terms and conditions of the Contract Agreement shall be in the Jurisdiction of the Courts in Meghalaya.

N.B: Details can be obtained from the office of the undersigned on any of the working days between 10:00 AM. to 4:30 P.M.

**P.D. NONGRUM,**  
Senior Superintendent of Police, M.P.R.O.  
Meghalaya, Shillong.

## Appendix - A

SI No.	Name of Equipment	Specification	Qty.
1.	(a) VHF Hand Held	1 Watt /5 Watt Synthesized Configuration : MHz. full band VH4 Band 136 — 174 Features : (i) Emergency SOS/Siren (ii) LCD Display (iii) ANI (iv) Talk around (v) DTMF Key pad (vi) Key pad lock (vii) Battery Strength Bar Indicator	250
	Accessories (b) 12 Volt, 2400 maH Li-ion Battert Pack (c) Battery Charger (d) Programming Kit (e) Technical Service Manual		250 250 7 7
2.	(a) VHF Mobile	25 Watt Synthesized Configuration : MHz. full band VH4 Band 136 — 174 Features : (i) Emergency SOS/Siren (ii) LCD Display (iii) ANI (iv) Talk around (v) DTMF Key pad Radio to be modified to work with high speed radio modem in use by MPRO Cost of modification to be indicated.	50
	(b) VHF Mobile	25 Watt Synthesized Configuration : MHz. full band VH4 Band 68— 88 Features : (i) Emergency SOS/Siren (ii) LCD Display (iii) ANI (iv) Talk around (v) DTMF Key pad Radio to be modified for link repeater interfacing with VHF Repeater in use by MPRO Cost of modification to be indicated.	70
	Accessories 3.4 dB Mobile Antenna with 3 mtrs Cable & Connector 6.5 dB High gain GP antenna 30 mtrs. RF Co-axial cable with connectors Programming Kit Technical service manual		120 120 120 7 7

## Conditions :

1. The Radios will be required to be field tested to work with existing radios & modems in use by MPRO  
Dates for the field trials will be fixed by the office of the undersigned.
2. Catalogues, Brochures of the item quoted to be provided alongwith the quotation.
3. Sample to be provided.

**P. D. NONGRUM,**  
Senior Superintendent of Police, MPRO,  
Meghalaya, Shillong.

**Appendix - B**

<b>SI No.</b>	<b>Type of Equipment</b>	<b>Specification</b>	<b>Qty.</b>
1.	(a) Data Terminal comprising of CPU/ VDU/Keyboard and MULTIFUNCTION Card for interfacing to VHF/HF Radio Modems in use by MPRO	Intel Dual Processor 2.4 Ghz or better/Intel 945 Mother Board or better/1 GB DDR II RAM/HDD 80 GB min./CD Combo Drive Monitor TFT 15"/Keyboard 104 Keys Cherry type /optical mouse 6 USB Port (including 2 USB port in front) 1 serial port & Combo Drive with Sound card, Mic & Speakers (1pair) Network Interface : 32 Bit 10/100 Ethernemt controller with RJ 45 connector Channel speed : 50: bauds to 9.6 Kbps software selectable (upto 64 Kbps optional) Bays : 4 Bays Min. (2 external and 2 internal) Serial Card : 4 Dedicated ports (which can be upgraded upto 8 ports) on a single machine. Supported connectivity : Rs 232, BEST, Radio Modem, TP, PSTN, Satellite Phone & POLNET. Printers : Facility to connect two printers 1 each for Tx & Rx. Operating Software : Preloaded with GUI based Standard OS & 5 port communication Software to support Radio Modem Multifunction card to support high speed VGF/HF Radio Modems 300/9600 Bps. Packet/FEC/Packtor Mode.	20
	(b) Uninterrupted Power Supply Unit	UPS of reputed company for minimum of 30 minutes backup	20
(c)	Dot Matrix Printer	24 pins, 80 columns	20

Conditions :

1. The Data terminal communication system will be required to be field tested to work with existing Data terminal of MPRO Dates for the field trials will be fixed by the office of the undersigned.
2. Catalogues, Brochures of the item quoted to be provided alongwith the quotation.

**Appendix - C**

<b>SI No.</b>	<b>Instrument</b>	<b>Specification/Make</b>	<b>Qty.</b>
1.	Digital M/Meter	Aplab / Digicon / Motwane	10
2.	Sol/disol stn. Heko	Aplab / Motwane / Digicon	5
3.	Electric Drill	Heavy duty drill of Rallis Wolf / Taparia	5
4.	178 mm Heavy duty sander	178 mm Rallis Wolf Taparia	1
5.	Ph. Bench Grinder	152 mm Rallis Wolf / Taparia	10
6.	Box Spanner	Taparia / Others	8
7.	Stand drill	Heavy duty with motor of IHP	1
8.	Electric main charger	Input 220/250, 50-60 Hz 1 phase/Output Voltage 6-30 V/Output current 12 Amp Max.	40

Conditions :

1. Catalogues, Brochures of the item quoted to be provided alongwith the quotation.

## Appendix - C

SI No.	Item	Specification	Qty.
1.	(a) SELF SUPPORTING TOWER Material	Height of Tower - 26 m Cross - Section Square Base Width 3500 MM Top Width 1400 MM Wind Velocity 180 KMPH Handling Capacity Material MS Angle ISI rated hot dip galvanized Ladder Facility to be provided with safety rings around ladder from bottom to top Platform to be provided at 15 & 29 mts. Earth Wire to be provided Aviation light (twin) to be provided Lighting arrestor to be provided top Load 250 Kgs Painting Alternate stripes of Deep Orange & White Colour Sundown Photo Switch to be provided	1 lot
	(b) Installation	Installation at site shall include civil work with details of cost of Installation and also cost of transportation	1 lot

Conditions :

1. Drawing and crosssectional diagrams of the Tower and details of civil work to be enclosed alongwith quotation.
2. Certification to past experience in the supply & installation of these type of Mast to be produced.

**P. D. NONGRUM,**  
Senior Superintendent of Police, MPRO,  
Meghalaya, Shillong.

Shillong the 20<sup>th</sup> December, 2007.

**No.SAN.143/2007/2.**— Quotation in sealed cover affixing a Court Fee Stamp of Rs.25/- (Rupees twenty five only (Non-refundable) are invited and will be received by the undersigned upto 1:00 p.m. on the 22nd January, 2008 in connection with the supply of Special Designed Furniture to the Meghalaya (Civil) Secretariat for the year 2007-2008 and until fresh appointment is made. The quotation (s) will be opened on the same date from 2:30 P.M. in the presence of the quotationer (s) or without them.

SI.No.	Name of items	Units
1.	Minister's table - 275 cms. x 92 cms. with four drawers and one tray on left hand side - one drawer and one cupboard on the other side - All teak plywood complete with locking arrangement - top to be covered with sunmica.	Each
2.	Visitor's chair with 10 cms. Dunlop on seat and 3.08 cms. - U - Foam at back - complete with loose cover of white good cloth (self designed) for the back rest.	Each
3.	Filing Cabinet-cum-Book Case (1.83cms. x 76 cms. x40.5 cms.) with all Teak plywood complete with locking arrangement.	Each

SI.No.	Name of items	Units
4.	(a) Settee 1.83 cms. along with 10 cms. Dunlop on seat and 7.05 cms. U-Foam at back complete with loose cover of white good cloth (self designed). (b) Chair matching settee with 10 cms. dunlop on seat and 7.05 cms. U-Foam at back complete with loose cover of white good cloth (self designed).	Per set Per set
5.	Center table 101.05 cms x 50.07 cms. Teak Veener top and 122 cms. x 50.07 cms. teak veneers top and 122 cms. x 50.07 cms. teak veerners.	Each
6.	Leg table (45.07 cms. x 30.05 cms.) Teak Veener top.	Each
7.	Telephone stand made of Pomawood frame duly covered with teak plywood - top made of 2.5 cms. thick solid board duly covered with sunmica-(size -91 cms.x 91cms.x 30 cms.)	Each
8.	Wooden Screen :- 210 cms. height, 135 cms. length, 5 cms. thickness to be covered with teak plywood on both sides.	Each

#### **REPAIRING & REPLACING OF SPECIAL DESIGNED FURNITURE**

SI. No.	PARTICULARS	Units
1.	Repairing and replacing of lock and key of Minister's table	Each
2.	Repairing and replacing of lock and key of Filing Cabinet-cum-Book Case.	Each
3.	Repairing and replacing of loose cover for the Visitor's chair with good quality cloth (self designed-white).	
4.	Repairing and replacing of loose cover for the Settee with good quality cloth (self designed-white) (a) Single Seater (b) Three Seater	Each Each
5.	Repairing and replacing of Sofa set with good quality cloth provided with plywood on the seat and making loose cover of white good cloth (self designed) for the back rest and arms complete.	Each
6.	Repairing and replacing of Visitor's chair with good quality cloth with loose cover of white good cloth (self designed) for the back rest and provided with plywood for the seat and back.	Each
7.	(a) Replacing of Dunlop cushions 10cms. thickness. (b) Replacing of U-Foam cushions 3.08 cms. thickness. (c) Replacing of U-Foam cushions 7.05 cms. thickness.	Per sq. m. Per sq. m. Per sq. m.

The rates quoted should be inclusive of all taxes etc., payable including free delivery at the site of the indenting office.

The selected Firm (s) will have to supply the materials from time to time on demand. All furniture shall have to be made from the well seasoned wood and the cloth for the partition screen be pre-shrunk.

Specimen of the items of furniture may be seen on personal contact with the Nazir, Meghalaya (Civil) Secretariat during office working hours by the interested party/parties before submitting quotation.

The following particulars should be submitted by the Firm(s) along with their quotation, failing which, no quotation will be considered.

1. An Earnest Money of Rs.7,200/- (Rupees Seven thousand two hundred) only should be deposited by all quotationer (s) and Rs. 3,600/- (Rupees Three thousand six hundred) only for Scheduled Caste Scheduled Tribe in the form of a Call Deposit/Term Deposit pledged in favour of the undersigned and furnished along with the quotation which will be converted into Security Deposit or refunded immediately in case the quotation is accepted or rejected as the case may be. The Security Deposit (Earnest Money) of the selected Firm(s) will be retained till fresh appointment is made.

Firm(s) registered with the Industries Department is/are exempted from paying the Earnest Money or Security Deposit provided they submit the Permanent Registration Certificate from the Director of Industries.

2. Attested copy of an upto-date Sales Tax Clearance Certificate from the Superintendent of Taxes, concerned with clear remarks made therein as Government Suppliers or on the item of supply.
3. Value Added Tax Registration Certificate/TIN No.
4. Attested copy of an upto-date Professional Tax from the Authority concerned.
5. Attested copy of an upto-date Municipal Trading License should be submitted by the Non-Tribal Firm (s) operating business in Jail Road, Police Bazar and European Ward and where their trade does not extend beyond the scheduled areas but for Non-Tribal Firm (s) operating business outside the scheduled areas, they are required to produce the District Council Trading License. The purpose for which license is issued should be clearly indicated.
6. Attested copy of Scheduled Tribe Certificate by the Tribal Firm (s).
7. Attested copy of a photograph of the quotationers (Suppliers).
8. An Undertaking in plain paper duly signed and sealed to the effect that the supply will be carried out by the quotationer himself/herself.

Exemption Certificate, if any should also be produced.

The undersigned does not bind himself to assign any reason for accepting or rejecting any quotation.

The Security Deposit is liable to forfeiture to the Government as may deem fit and proper in the event of the Firm (s) supplying inferior quality and making delay in supply the Special Designed Furniture indented for. The Supplier (s) may also be debarred from taking any Government contract (supply) in future in the event of breach of any of the terms and conditions of the contract (supply).

The envelope containing the quotation should be superscribed with the words, "QUOTATION FOR SUPPLY OF SPECIAL DESIGNED FURNITURE FOR THE YEAR - 2007-2008".

**F. J. MAIROM,**  
Deputy Secretary to the Government of Meghalaya,  
Secretariat Admn. Department, Nazarat.

Shillong the 20<sup>th</sup> December, 2007.

**No.SAN.142/2007/2.**— Quotation in sealed cover affixing a Court Fee Stamp of Rs.25/- (Rupees twenty five) only (Non-refundable) are invited and will be received by the undersigned upto 1:00 p.m. on the 22<sup>nd</sup> January, 2008 in connection with the supply of Office Furniture to the Meghalaya (Civil) Secretariat for the year 2007-2008 and until fresh appointment is made. The quotation (s) will be opened on the same date from 2:00 P.M. in the presence of the quotationer (s) or without them.

Sl.No.	Name of items	Units
1.	Cane seated chair with arms (Pinewood/Tita Champa) front 53.5 cms., side 46 cms., back 43 cms., Height 46 cms, back height 91.5 cms.x 7cms., With four railings 2.5 cms. each :-(a) Pinewood with plastic seat (b) Pinewood with Cane seat (c) Tita Champa with plastic seat (d) Tita Champa with Cane seat	Each Each Each Each
2.	File distributor four holes, each hole 30.5 cms., back height 23 cms., breadth 35.5 cms.	Each
3.	Flag Cabinet (Pinewood) 27 holes, each hole 3.5 cms. x 3.5 cms.	Each
4.	Foot rest (Pinewood) :- 46 cms. x 30 cms. Front height 7.5 Cms. Back height 5.5 cms.	Each
5.	Hat Rack (Pinewood) with a wooden hooks 15 cms. long.	Each
6.	Officer's table (Pomawood) with four drawers or one side and box like two shelves drawers on the other complete with locking arrangement and top blazer cloth-152.5 cms.x 99 cms.	Each
7.	Stool (Pinewood) top 41 cms. x 38.5 cms., height 46 cms.	Each
8.	Typewriting table (Pinewood) with three drawers 91.5 cms.x 61 cms x 68.5 cms. complete with locking arrangement.	Each
9.	Table with wooden top 91.5 cms.x 61 cms. x 76 cms. (Pinewood) without drawers.	Each
10.	What-not three shelves with partitions of 28 cms. each (size 91 cms.x 81 cms.x 35.5 cms.)	Each
11.	Standing Desk with top box (pinewood) 10 cms. x 91.4 cms x 61 cms. complete with locking arrangement.	Each
12.	File Tray (pinewood) 33 cms. x 43.5 cms. x 9 cms.	Each

The rates quoted should be inclusive of all taxes etc., payable including free delivery at the site of the indenting office.

The selected Firm (s) will have to supply the materials from time to time on demand. All furniture shall have to be made from the well seasoned wood and the cloth for the partition screen be pre-shrunk.

Specimen of the items of furniture may be seen on personal contact with Nazir, Meghalaya (Civil) Secretariat during office working hours by the interested party/ parties before submitting quotation.

The following particulars should be submitted by the Firm (s) along with their quotation failing which, no quotation will be considered.

1. An Earnest Money of Rs.500/- (Rupees five hundred) only should be deposited by all quotationer (s) and Rs. 250/- (Rupees two hundred fifty) only for Scheduled Caste/Scheduled Tribe in the form of a Call Deposit/ Term Deposit pledged in favour of the undersigned and furnished along with the quotation which will be converted into Security Deposit or refunded immediately in case the quotation is accepted or rejected as the case may be. The Security Deposit (Earnest Money) of the selected Firm(s) will be retained till fresh appointment is made.

Firm (s) registered with the Industries Department is/are exempted from paying the Earnest Money or Security Deposit provided they submit the Permanent Registration Certificate from the Director of Industries.

2. Attested copy of an upto-date Sales Tax Clearance Certificate from the Superintendent of Taxes, concerned with clear remarks made therein as Government Suppliers or on the item of supply.
3. Value Added Tax Registration Certificate/TIN No.
4. Attested copy of an upto-date Professional Tax from the Authority concerned.
5. Attested copy of an upto-date Municipal Trading License should be submitted by the Non-Tribal Firm (s) operating business in Jail Road, Police Bazar and European Ward and where their trade does not extend beyond the scheduled areas but for Non-Tribal Firm (s) operating business outside the scheduled areas, they are required to produce the District Council Trading License. The purpose for which license is issued should be clearly indicated.
6. Attested copy of Scheduled Tribe Certificate by the Tribal Firm (s).
7. Attested copy of a photograph of the quotationers (Suppliers).
8. An Undertaking in plain paper duly signed and sealed to the effect that the supply will be carried out by the quotationer himself/herself.

Exemption Certificate, if any, should also be produced.

The undersigned does not bind himself to assign any reason for accepting or rejecting any quotation.

The Security Deposit is liable to forfeiture to the Government as may deem fit and proper in the event of the Firm (s) supplying inferior quality and making delay in supply the Office Furniture indented for. The supplier (s) may also be debarred from taking any Government contract (supply) in future in the event of breach of any of the terms and conditions of the contract (supply).

The envelope containing the quotation should be superscribed with the words, "QUOTATION FOR SUPPLY OF OFFICE FURNITURE FOR THE YEAR - 2007-2008".

**F. J. MAIROM,**

Deputy Secretary to the Government of Meghalaya,  
Secretariat Admn. Department, Nazarat.

Shillong, the 20<sup>th</sup> December, 2007.

**No.SAN.141/2007/2** .— Quotation in sealed cover affixing a Court Fee Stamp of Rs.25/- (Rupees twenty five) only Non-refundable) are invited and will be received by the undersigned upto 1:00 p.m. on the 22<sup>nd</sup> January, 2008 in connection with the Repairing/Varnishing and Replacing of Office Furniture to the Meghalaya (Civil) Secretariat for the year 2007-2008 and until fresh appointment is made. The quotation (s) will be opened on the same date from 2:00 P.M. in the presence of the quotationer (s) or without them.

SI.No.	Name of the furniture to be Repaired/Replaced	Units
1.	Replacing the top cloth of :- (a) Hey-ley table and minor repairs (b) Hey-ley table with rexin cloth (Grey/Black)	Each Each
2.	Replacing the top cloth of officer's table :- (a) and minor repairs (big) (b) with rexin cloth (big) (c) and minor repairs (small) (d) with rexin cloth (small)	Each Each Each Each

SI.No.	Name of the furniture to be repaired/replaced	Units
3.	Repairing of armed and armless chair :- <ul style="list-style-type: none"> <li>(a) replacing the arm of a chair</li> <li>(b) replacing of railing</li> <li>(c) replacing of side of panning hole</li> <li>(d) replacing the head of a chair</li> <li>(e) replacing the leg of a chair</li> <li>(f) closing the front portion of a table with plywood</li> <li>(g) recaning the seat of a chair with cane / plastic</li> </ul>	Each Each Each Each Each Each Each
4.	Fixing of of altrab of almirah table and minor repairs :- <ul style="list-style-type: none"> <li>(a) 2 cms.</li> <li>(b) 2.5 cms.</li> <li>(c) 3.8 cms.</li> </ul>	Each Each Each
5.	Fixing of stand of hat rack and minor repairs	Each
6.	Replacing of officer's chair :- <ul style="list-style-type: none"> <li>(a) of cushioned seat</li> <li>(b) the cushioned armed</li> <li>(c) the cushioned back side</li> </ul>	Each Each Each
7.	Replacing of drawer of typist and minor repairs	Each
8.	Replacing of glass pane of :- <ul style="list-style-type: none"> <li>(a) an almirah</li> <li>(b) filing cabinet-cum-book shelf</li> </ul>	Each Each
9.	Replacing of cloth of partition screen (three folds)	Each
10.	Replacing of door leaf of Hey-ley table	Each
11.	Replacing the top cloth of steno's table and minor repairs	Each
12.	Repairing of drawer and minor repairs (steno's table)	Each
13.	Reconditioning and replacing of middle revolving rod of minister's chair	Each
14.	Replacing the leg of a table	Each
15.	Replacing the top plank of Tea poy / small table	Each
	<b>NAME OF THE FURNITURE TO BE VARNISHED AND POLISHED</b>	
1.	Varnishing of Office table (Hey-ley designed)	Each
2.	Varnishing of Type-writing table (Pinewood)	Each
3.	Varnishing of Cane seated chair with arms	Each
4.	Varnishing of Cane seated chair without arms	Each
5.	Varnishing of What-not (3 shelves)	Each
6.	Varnishing of Armless wooden chair	Each
7.	Varnishing of stationery cabinet	Each

**NAME OF THE FURNITURE TO BE VARNISHED AND POLISHED**

<b>SI.No.</b>	<b>Name of items</b>	<b>Units</b>
8.	Varnishing of Office tray	Each
9.	Varnishing of :- (a) Almirah (4 shelves) (b) Almirah (small)	Each Each
10.	Varnishing of Tea poy	Each
11.	Varnishing of Hat rack	Each
12.	Varnishing of Officer's table	Each
13.	Varnishing of Officer's Chair	Each
14.	Varnishing of Steno's table	Each
15.	Varnishing of Stool	Each
16.	Varnishing of Bench (Armless)	Each
17.	Varnishing of File distributor	Each
18.	Varnishing of Flag cabinet	Each
19.	Varnishing of Partition screen	Each
20.	Varnishing of Foot rest	Each
21.	Varnishing of Armed bench	Each
22.	Varnishing of Almirah with 3-shelves and Glass panelled doors	Each
23.	Varnishing of wooden Almirah with 3-shelves	Each
24.	Varnishing of Table 91.5 cms. x 61 cms. x 76 cms.	Each
25.	Varnishing of Filing Cabinet-cum-Book shelf of Minister	Each
26.	Polishing of Visitor's chair	Each
27.	Polishing of Book shelf for Law Department	Each
28.	Polishing of Sofa sets :- (a) Centre table (b) Peg table	Each Each
29.	Polishing of Minister's table Special designed	Each

The rates quoted should be inclusive of all taxes etc., payable including free delivery at the site of the indenting office.

The selected Firm (s) will have to supply the materials from time to time on demand.

Specimen of the items of furniture may be seen on personal contact with the Nazir, Meghalaya (Civil) Secretariat during office working hours by the interested party/parties before submitting quotation.

The following particulars should be submitted by the Firm (s) along with their quotation, failing which, no quotation will be considered.

1. An Earnest Money of Rs.650/- (Rupees six hundred fifty) only should be deposited by all quotationer (s) and Rs. 325/- (Rupees three hundred twenty five) only for Scheduled Caste/Scheduled Tribe in the form of a Call Deposit/Term Deposit pledged in favour of the undersigned and furnished along with the quotation which will be converted into Security Deposit or refunded immediately in case the quotation is accepted or rejected as the case may be. The Security Deposit (Earnest Money) of the selected Firm (s) will be retained till fresh appointment is made.

Firm (s) registered with the Industries Department is/are exempted from paying the Earnest Money or Security Deposit provided they submit the Permanent Registration Certificate from the Director of Industries.

2. Attested copy of an upto-date Sales Tax Clearance Certificate from the Superintendent of Taxes, concerned with clear remarks made therein as Government Suppliers or on the item of supply.

3. Value Added Tax Registration Certificate/TIN No.

4. Attested copy of an upto-date Professional Tax from the Authority concerned.

5. Attested copy of an upto-date Municipal Trading License should be submitted by the Non-Tribal Firm (s) operating business in Jail Road, Police Bazar and European Ward and where their trade does not extend beyond the scheduled areas but for Non-Tribal Firm (s) operating business outside the scheduled areas, they are required to produce the District Council Trading License. The purpose for which license is issued should be clearly indicated.

6. Attested copy of Scheduled Tribe Certificate by the Tribal Firm (s).

7. Attested copy of a photograph of the quotationers (Suppliers).

8. An Undertaking in plain paper duly signed and sealed to the effect that the supply will be carried out by the quotationer himself/herself.

Exemption Certificate, if any, should also be produced.

The undersigned does not bind himself to assign any reason for accepting or rejecting any quotation.

The Security Deposit is liable to forfeiture to the Government as may deem fit and proper in the event of the Firm (s) supplying inferior quality and making delay in Replacing/Repairing the materials indented for. The Supplier (s) may also be debarred from taking any Government contract (supply) in future in the event of breach of any of the terms and conditions of the contract (supply).

The envelope containing the quotation should be superscribed with the words, "QUOTATION FOR REPAIRING / REPLACING / VARNISHING OF OFFICE FURNITURE FOR THE YEAR - 2007-2008".

**F. J. MAIROM,**

Deputy Secretary to the Government of Meghalaya,  
Secretariat Admn. Department, Nazarat.

Shillong, the 20th December, 2007.

**No.FSL.51/91-92/Vol.IV/7.**—Sealed tender affixing non-refundable Court Fee Stamp of Rs. 200/- (Rupees two hundred) only are invited from bona fide, established, reputed manufacturers and registered reputed intending firms and supplier(s) or their authorised dealers/agents/representative for entering into the rate contract for supply of equipments for Modernisation Scheme 2007-2008 as per the Technical Specifications in Annexure "A" "B" & "C" and terms and conditions laid down in the Tender Notice.

### **Terms and Conditions**

1. Items offered must be of reputed companies/manufacturers and should meet with all the specifications as those given in Annexure "A" "B" & "C". Tender should be accompanied with catalogue, diagrams, samples, warranty/ guarantee or any related papers and will be received upto 12.00 hrs on 25th January, 2008 by hand or by post. These will be opened on the same day at 13.00 hrs. Tenderers, bidders or their authorised representatives are invited at the time of opening of the tender. Tenders received after 12.00 hours of 25th January, 2008 by hand or by post will be summarily rejected.
2. Tender must be accompanied by:-
  - (a) Affixed non-refundable Court Fee Stamp of Rs.200/- (Rupees two hundred) only.
  - (b) Earnest money of Rs. 5,000/- (Rupees five thousand) only in the following forms only (i) Crossed Bank Draft or (ii) Deposit at Call payable to the Director Forensic Laboratory, Meghalaya, Shillong at any Nationalised Bank at Shillong. Tenderers belonging to Schedule Caste/Schedule Tribe may deposit 50% of the amount above subject to the production of such certificate.
  - (c) Valid and current Income tax clearance certificate from the Income Tax Department.
  - (d) Valid and current Sale Tax certificate from the Superintendent of Taxes.
  - (e) Value Added tax registration certificate/TIN No.
  - (f) Authenticated copy of rate contract with DGS & D if tenderers have any existing and valid rate contract with DGS & D.
  - (g) Dealership/distributorship certificate from the Principal manufacturers.
  - (h) Attested copy of valid Trading Licence in terms of KHADC, JHADC & GHADC (for Non-Tribal) Regulation Act 1954 by tenderers who are required to obtain such Licence.
3. The following information must be mentioned on the body of the envelop containing the quotations, failing which the sealed envelop of the quoting firm will not be opened.
  - (a) Sale Tax certificate - is enclosed.
  - (b) Income Tax certificate - is enclosed.
  - (c) Earnest money - is enclosed.
  - (d) Court Fee stamp - is enclosed.
  - (e) Trading Licence from KHADC, JHADC & GHADC (for Non-Tribal)
  - (f) Dealership certificates from Principal manufacturers.
  - (g) SC/ST Certificate.
  - (h) Passport size photograph of the bidder should also be enclosed.

Failure to enclose anyone of those above documents or any invalid documents will result in automatic rejection of the quotation.

4. Rates quoted

- (a) should be inclusive of all charges, like custom duty, packing, insurance, taxes, and other incidental charges. Only local taxes should be shown separately if applicable.
- (b) should be inclusive of cost of accessories up to March, 2008.
- (c) should be valid for one calendar year from the date of acceptance of tender. Should be quoted separately for each item.
- (d) should be quoted FOR destination Shillong, door delivery Director Forensic Laboratory, Meghalaya, Shillong.
- (e) Should be inclusive of all charges like packing, insurance, transit risk and other incidental charges only C.S.T. against 'D' form may be shown extra as applicable.
- (f) Should be written clearly in figure and in words. Any alteration or overwriting must be fully signed by the tenderers.
- (g) Once the rates offered in the tender are accepted, no enhancement will be entertained at any circumstances and tenderers will be liable to supply the items at the rate accepted by the Director Forensic Laboratory, Meghalaya, Shillong. Failure to supply the items at the accepted rates will entail the offer being cancelled and the security money will be forfeited to the Government of Meghalaya.

Tender/Quotation should be addressed to the undersigned by designation and not by name. Sealed envelope containing the tender must be superscribed as "Tender for Supply of Equipments" under Modernisation Scheme 2007-2008 and must be sent by register post or hand delivery.

The successful tenderers will be:-

- (a) Intimated by a Letter of Acceptance of the Director Forensic Laboratory, Meghalaya, Shillong. Till then no bidder has any right to assume that his/her tender has been accepted. There shall be no claim whatsoever for compensation for any expenditure incurred by any tenderers in anticipation of acceptance letter.
- (b) Required to furnish a security deposit as per rates mentioned below and execute the contract agreement to ensure fulfillment of the terms and conditions of the contract which successful tenderer (s) will have to enter into. Such security deposit will be subjected to forfeiture in case of non-fulfillment of terms and conditions of the tender notice on the contract agreement. The earnest money of the successful tenderer (s) will not be released till the security deposit is furnished. Earnest money of the successful tenderer (s) will be forfeited to the Government in case of failure to furnish security money in full.

7. **RATES OF SECURITY DEPOSIT**

For contract upto Rs.20,000/- 2% from local & 3% from non-locals.

For contract upto Rs.50,000/- 3% from local & 4% from non-locals.

For contract upto Rs.1,00,000/- 4% from local & 5% from non-locals.

For contract over Rs. 1,00,000/- 5% for all categories.

The Security Deposit should be interest free and in the form of a valid Bank Draft/Deposit at Call pledged in favour of the undersigned.

8. The Director Forensic Laboratory, may rescind forthwith the contract in writing if,

- a) A tenderer assigns or sublets any contract in respect of contract or any other contract entered into with the Government.
- b) Tenderer or his agent/servant are found guilty of fraud of this contract or any other contract.
- c) Declines, neglect or delays to comply with the demand/requisition or in any other way fails to perform or observe any of or all the conditions of the contract agreement.

In case of such rescission the Security Deposit in full shall stand forfeited and absolutely be at the disposal of the Government without prejudice to any other remedy or action that the Government shall be entitled to recover from the successful Tenderer any extra expenses Government may deem necessary in obtaining the supplies.

9. In the event of the successful Tenderer failing to perform his/her part of any or all the contract agreement to the satisfaction of the Department or disregarding any terms and conditions of the Tender Notice and or the contract agreement the successful Tenderer shall be liable to any of or all of the following action at the discretion of the Director Forensic Laboratory, Meghalaya, Shillong on behalf of the Government of Meghalaya.
    - (i) forfeiture of security deposit in whole or part.
    - (ii) making good the loss caused to the Government through the liability, neglect, delay in complying with the demand.
    - (iii) cancellation of the contract without any prior notice to the contractor.
  10. If the successful Tenderer(s) wilfully neglects, fails to perform or observe any or all conditions of the contract agreement or attempts to cheat or indulge in foul practices, the Director Forensic Laboratory, Meghalaya, Shillong may impose a ban upon such Tenderer(s) for future bus~ness within the Department.
  11. Quantities mentioned in the list are only illustrative and may be increased/reduced on finalisation of order depending on the availability of fund and actual requirements.
  12. Once the sample/technical specification of the items are approved, no change of brand, name, shape, pattern, quality or specifications will be entertained even on the plea of non-availability of raw materials or alternative offer of the same quality.
  13. The store, supplied must be of the same specifications, weight and quality as the tendered models/samples/ Technical Specification If the items are rejected by the undersigned due to non-meeting of the Technical Specification the supplier must replace the rejected items at their own cost forthwith and in a period of 21 (twenty one) days from the date of rejection.
  14. Delivery must be completed within thirty days from the date of receipt of firm orders. No extension of delivery & installation period will be entertained.
  15. Payment will be made to the suppliers directly only on completion of supplies and on correct receipt of goods by the respective consignee in good condition, documents/vouchers/ P.R. Bills etc. routed through Banks will not be accepted. Consignment will be dispatched by the firm after payment of all freight charges at the sources. Freight to pay P.R. will not be accepted.
  16. Risk of transportation will be borne by the Tenderer themselves.
  17. Comprehensive on site warranty should be indicated along with after sale services facilities.
  18. One set of manuals of (Instructions and Maintenance) should be supplied free of cost for each item wherever applicable.
  19. The Purchase Board reserves the right to reject the lowest rate or any of the tender without assigning any reason.
  20. Any dispute arising out of or in respect of these terms and conditions of the Contract Agreement shall be in the Jurisdiction of the Courts in Meghalaya.
- N.B:** Details can be obtained from the office of the undersigned on any of the working days between 10.00 A.M. to 4.30 P.M.

**P. D. NONGRUM,**  
Director Incharge  
Forensic Science Laboratory,  
Meghalaya, Shillong.

## Annexure - A

## I. Specification for Petrol Testing Equipment

Sl.No.	Item	Specification	Qty.
1.	Petrol Testing Equipment	<p>A Dedicated MID FTIR based Spectrometer for the petrol Analysis with following specifications.</p> <p>1. Type: FTIR based (michelson Interferometer), fully automated, Bench type/portable operable both standalone &amp; through PC based should be able to:</p> <ul style="list-style-type: none"> <li>i) Determine and quantitative various Oxygenates (ASTMD 5845), Aromatics &amp; benzene (ASTM 6227) Olefins (incl. Di-Olefins), alcohol and ethers and saturates &amp; distillation properties.</li> <li>IBP, T10, T50, T90, FBP, E70, E180, Vapor Pressure present in Petrol</li> <li>ii) To record Research Octane Number (RON), Motor Octane Number (MON), antiknock Index and Drivability Index</li> <li>iii) MMT, Nitromethane &amp; DCPD detennination</li> </ul> <p>2. Operating Range: MID-ER with Measuring Range: 650-4000Cm region Spectral</p> <p>Resolution: 4cm or better</p> <p>3. Sample required: &gt; 10ml</p> <p>4. Sample Introduction: fully automatic</p> <p>5. Rinsing Cycle L Automatic and selectable</p> <p>6. Measurement Result: Must represent in both % volume &amp; % weight</p> <p>7. Accuracy: Should be less than 1% by v/y</p> <p>8. Built - in Density Meter. +/-0.001 g/cm3 at 15 deg. C</p> <p>9. Auto Sampler (Optional): 6 Position suto sampler</p> <p>10. Memory: Should be capable of handling large data, At least last 200 readings</p> <p>11. Total Measurement time: &gt; 5min.</p> <p>12. Software (Optional): should be able to handle all the analytical data, graphics, quality checks, calibrations etc. online.</p> <p>13. Battery option: For field use</p> <p>14. Power requirement: 230V-50Hz</p> <p>“Portable &amp; Bench type model to be quoted separately.</p>	1

**II. Specification for Automated Flash Point Apparatus**

Sl.No.	Item	Specification	Qty
1	Automated Flash Point Apparatus	<p>For determination of flash point in closed cup of petroleum products &amp; various inflammable liquids having flash point between -30' &amp; +71' C</p> <p>The unit should be microprocessor controlled with built in spill proof alphanumeric keypad &amp; LCD display unit for real time display of test progress.</p> <p>It should have sufficient memory to store to standard &amp; pre-programmed testing profile.</p> <p>Temperature range: -30' &amp; +71' C</p> <p>Temperature measurement: By Pt-100 probe. Should be delivered with a calibration certificate</p> <p>Ignition: Interchangeable Gas/Electric/Automatic detection of Ignition type</p> <p>Monitoring of test flame presence in case of gas flame/Sensor for gas/electric flame ignition</p> <p>Detection: By thermal detection with protection</p> <p>Heating rate: 0.6' C/min, 1 'C/min &amp; 3'C/min, all programmable</p> <p>Sample stirring: Three programmable stirring speeds 80/30 (ISO/IP; NF or no stirring)</p> <p>Cooling of sample cup: By tap water or external circulating bath</p> <p>Calibration: Automatic calibration with programmable frequency</p> <p>Diagnostic: Automatic diagnostic routines on analyser functions</p> <p>Automatic result barometric pressure correction according method. Computation of average, minimum &amp; maximum values &amp; standard deviation</p> <p>Safety :</p> <ul style="list-style-type: none"> <li>• Fire: Automatic detection by built in fire sensor. Built in siren &amp; external siren connector for relay to lab. Safety system</li> <li>• Gas switch off: Automatic suppression of gas supply at the end of test, detection of gas flame extinction during test with auto re-lighting</li> <li>• Overheating detection with provision for auto heat shut off during test</li> <li>• Presence of Cup/Cover: Device positioning should ensure that no test will start if Cup or Cover is not properly installed</li> <li>• Method Compliance: The unit should not start next test till heating block reach near ambient temperature</li> </ul> <p>Data Presentation:</p> <ul style="list-style-type: none"> <li>• Unit should have parallel connection as standard for printer connection. Should have RS. 232 serial link for connection to LIMS</li> <li>• It should have the facility to connect to a PC for operation through suitable software for multi environment operation</li> </ul> <p>Power requirement: 230 Volts /50 Hz</p> <p>Consumable spares:</p> <p>Gas/Electric Ignitor/ Necessary tubing for gas Ignition/Test Cup &amp; set of fuses</p> <p>Temperature Probe with calibration certificate/Reference Fluid.</p>	1

**Condition : For Item I & II of Annexure 'A'**

- Catalogues, Brochures of the item quoted to be provided alongwith the quotation
- Instrument should be installed, commissioned and demonstrated at our site. Scope of supply should include training of our chemists in the operation and routine maintenance
- Warranty : Minimum one year from the date of installation & commissioning. Offer should clearly spell out replacement or part during warranty
- AMC: Offer should indicate AMC for next two years after completion of warranty
- List of use to be provided preferably in forensic laboratories.

**P. D. NONGRUM,**  
Director Incharge  
Forensic Science Laboratory,  
Meghalaya, Shillong.

**Annexure - B****I. Specification for Water Purification system ELIX - 3 with accessories**

Sl.No.	Item	Specification	Qty
1.	Water Purification system ELIX-3	Product flow rate $\pm 15\%$ $7^{\circ}\text{C} < T < 30^{\circ}\text{C}$ Resistivity of Product Water (Compensated to $25^{\circ}\text{C}$ ) Conductivity of product water (Compensated to $25^{\circ}\text{C}$ ) TOC Typically Bacteria Count Silicate Content Water recovery	10 to 60 litres 31/L >5MQCM typically 10 to 15 MQCM <0.2 YS/CM typically 0.067 to 0.10 YS/CM <30 ppb <ICFU/ml >99.9% retention 15%

**Conditions:**

- Catalogues, Brochures of the item quoted to be provided alongwith the quotation
- Instrument should be installed, commissioned and demonstrated at our site.
- Warranty: Minimum one year from the date of installation & commissioning.

**P. D. NONGRUM,**  
Director Incharge  
Forensic Science Laboratory,  
Meghalaya, Shillong.

**Annexure - C****I. Specification for Incubator**

Sl.No.	Item	Specification	Qty
1.	Incubator	NSW Make (a) Temperature 60°C with sensitivity of plus minus 1°C 1 BA - 1 To 1 BA-7 1 BS-1 to 1BS-7 (b) 70° C with sensitivity of plus minus 0.5°C size 1UA - 1 to 1UA - 7 1 UA - 1 to 1 US - 7	1

**II. Specification for Refrigerator**

Sl.No.	Item	Specification	Qty
1.	Refrigerator	Samsung/LG/Godrej Make. Frost free 200 to 225 litres	1

**Conditions: For Item I & II of Annexure 'C'**

- Catalogues, Brochures of the item quoted to be provided alongwith the quotation
- Instrument should be installed, commissioned and demonstarted at our site.
- Warranty: Minimum one year from the date of installation & commissioning.

**P. D. NONGRUM,**  
 Director Incharge  
 Forensic Science Laboratory,  
 Meghalaya, Shillong.

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Shillong, the 20th December, 2007.

**No.PMS/144-2K6-99/130.**—Sealed tender affixing non-refundable Court Fee Stamp of Rs.200/- (Rupees two hundred) only are invited from bona fide, established, reputed manufacturers and registered reputed intending firms and supplier(s) for entering into rate contract for supply of equipments for Modernization Scheme 2007-2008 as per specification in Annexure "A", and terms and conditions laid down in the Tender Notice.

**Terms and Condition:**

1. Items offered must be reputed companies/manufacturers and should meet with all the specifications as those given in Annexure "A". Tender should be accompanied with catalogue, diagrams, samples, warranty/guarantee or any related papers and will be received up to 12.00 hours on 25th January, 2008 by hand or by post. These will be opened on the same day at 15.00 hours. Tenderers or their authorized representatives are invited at the time of opening of the tender.
2. **Tender must be accompanied by:**
  - a) Affixed non-refundable Court Fee Stamp of Rs. 200/-
  - b) Valid and current Income Tax clearance certificate from the Income Tax Department.
  - c) Valid current Sales Tax Certificate from the Superintendent of Taxes.
  - d) Authenticated copy of rate contract with DGS and D if tenderers have any existing and valid rate contract with DGS and D.
  - e) Dealership/distributorship certificate from the Principal manufacturers.
  - f) Attested copy of Valid Trading Licence in terms of KHADC, JHADC & GHADC (for Non-Tribal) Regulation Act 1954 by tenderers who are required to obtain such License.
3. The following information must be mentioned on the body of the envelope containing the quotations, failing which the sealed envelope of the quoting firm will not be opened.
  - (a) Sale Tax certificate is enclosed
  - (b) Income Tax certificate is enclosed
  - (c) Earnest money is enclosed
  - (d) Court Fee Stamp is enclosed
  - (e) Trading License from KHADC, JHADC & GHADC (for Non-Tribal)
  - (f) Dealership certificate from Principal manufacturers.
  - (g) SC/ST Certificate.
  - (h) Passport size photograph of the bidder should also be enclosed.Failure to enclose anyone of those above documents or any invalid documents will result in automatic rejection of the quotation.
4. **Rates quoted:**
  - a) Should be inclusive of all charges, like custom duty, packing, insurance, taxes and other incidental charge. Only local taxes should be shown separately if applicable.
  - b) Should be inclusive of the cost of all accessories up to March, 2008.
  - c) Should be valid for one calendar year from the date of acceptance of tender. Should be quoted separately for each item.
  - d) Should be quoted FOR destination Shillong door delivery Director General of Police, Meghalaya, Shillong.

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- e) Should be inclusive of all charges like packing insurance transit risk and other incidental charges only C.S.T against "D" form may be shown extra as applicable.
  - f) Should be written clearly in figure and in words. Any alteration or over writing must be fully signed by the tenderers.
  - g) Once the rates offered in the quotation are accepted, no enhancement will be entertained at any circumstances and tenderers will be liable to supply the items at the rate accepted by the Director General of Police, Meghalaya, Shillong. Failure to supply the items at the accepted rates will entail the offer being cancelled and the security money will be forfeited to the Govt. of Meghalaya.
5. Tender/Quotation should be addressed to the undersigned by designation and not by name. Sealed envelopes containing the quotations must be super-scribed as "Tender for Supply of Equipments under Modernization Scheme 2007-2008" and must be sent by registered post or hand delivery.
6. The successful tenderers will be:-
- a) Intimated by letter of Acceptance of Director General of Police, Meghalaya, Shillong. Till then, no bidder has, any right to assume that his/ her quotation has been accepted. There shall be no claim for compensation for any expenditure incurred by any tenderers in anticipation of acceptance letter.
  - b) Required to furnish a security deposit as per rates mentioned below and execute the contract agreement to fulfillment of the terms and conditions of the contract, which successful tenderer (s) will have to enter into. Such security deposit will be subjected to forfeiture in case of non-fulfillment of terms and conditions of the tender notice on the contract agreement. The earnest money of the successful tenderer (s) will not be released till the security deposit is furnished. Earnest money of the successful tenderer(s) will be forfeited to the Govt. in case of failure to furnish security money in full.
7. Rates of Security Deposit:-
- A) For contract upto Rs.20,000/- — 2% from local and 3% from non-local.
  - B) For contract upto Rs.50,000/- — 3% from local and 4% from non-local.
  - C) For contract upto Rs.1 ,00,000/- — 4% from local and 5% from non-local.
  - D) For contract over Rs.1 ,00,000/- — 5% for all categories.
- The Security Deposit should be interest free and in the form of a valid Bank Draft/Deposit at Call pledged in favour of the undersigned.
8. The Director General of Police, Meghalaya, Shillong may rescind forthwith the contract in writing if.
- a) A Tenderer assigns or sublets any contract in respect of contract or any other contract entered into with the Government.
  - b) Tenderer or his agent/servant is found guilty of fraud of this contract or any other contract.
  - c) Declines, neglect or delays to comply with demand/requisition or in any other way fails to perform or observe any of or all the conditions of the contract agreement.
- In case of such rescission the Security Deposit in full shall stand forfeited and absolutely be at the disposal of the Government without prejudice to any other remedy or action that the Government shall be entitled to recover from the successful Tenderer any extra expenses Govt. may deem necessary in obtaining the supplies.
9. In the event of the successful Tenderer failing to perform his/her part of any or all the contract agreement to the satisfaction of the Department or disregarding terms and conditions of the Tender Notice and or the contract agreement the successful Tenderer shall be liable to any of or all of the following action at the discretion of the Director General of Police, Meghalaya, Shillong on behalf of the Government of Meghalaya.
- (i) Forfeiture of security deposit in whole or part.
  - (ii) Making good the loss caused to the Government through the liability, neglect, delay in complying with the demand.

- 
- (iii) Cancellation of the contract without any prior notice to the contractor.
10. If the successful Tenderers willfully neglects, fails to perform or observe any or all conditions of the contract agreement or attempts to cheat or indulge in foul practices, the Director General of Police, Meghalaya, Shillong may impose a ban upon such Tenderer(s) for future business within the Department.
11. Quantities mentioned in the list are only illustrative and may be increased/reduced on finalizations of order depending on the availability of fund actual requirements.
12. Once the sample is approved, no change of brand name, shape, pattern, quality or specification will be entertained even on the plea of non-availability offer of the same quality or alternative offer of the same quality.
13. The store supplied must be of the same specification, weight and quality as the tendered models/samples/Tech. Spec. If the items are rejected by the undersigned due to non-meeting of the Technical Specification, the supplier must replace the rejected items at their own cost forthwith and in a period of 21 (twenty one) days from the date of rejection.
14. Delivery and Installation must be completed within thirty days from the date of receipt of firm orders. No extension of delivery period will be entertained.
15. Payment will be made to the suppliers directly only on completion of supplies and on correct receipt of goods by the respective consignee in good condition. Documents/Vouchers/P. R. Bills etc. routed through Banks will not be accepted. Consignment will dispatch by the firm after payment of all freight charges at the sources. Freight to pay P. R. Bill will not be accepted.
16. Risk of transportation will be borne by the Tenderers themselves.
17. Comprehensive on site warranty should be indicated along with after sale services facilities.
18. One set of manuals of (Instructions and Maintenance) should be supplied free of cost for each item wherever applicable.
19. The Purchase Board reserves the right to reject the lowest rate or any of the tender without assigning any reason.
20. Any dispute arising out of or in respect of these terms and conditions of the Contract Agreement shall be in the Jurisdiction of the Courts in Meghalaya.

**N.B:** Details can be obtained from the office of the undersigned on any of the working days between 10.00 A.M. to 4.30 P.M.

Director General of Police,  
Meghalaya, Shillong.

Sealed tenders along with Vouchers/Catalogues for supply of items to Police Headquarters, Meghalaya, Shillong under Modernization Scheme 2007-2008 will be received by the undersigned up to 12.00 hours on 25th January, 2008 and will be opened on the same day at 15.00 hours by the undersigned. Details may be collected from the office of the undersigned on any working days.

Assistant Inspector General of Police, (Admn.),  
Meghalaya, Shillong.

**ANNEXTURE "A"**

<b>Sl.No.</b>	<b>Name of Items/Equipments</b>	<b>Qty.</b>
1.	Projection Equipment	2 Nos.
2.	Stretcher	75 Nos.
3.	Canvas/Nylon Tent for 10 (ten) men	20 Nos.
4.	Generator (Honda 5KV)	30 Nos.

Shillong, the 20th December, 2007.

#### **EXTENSION OF TENDER NOTICE**

**No.AEE(M)477/2007-08/91.**—The date of Receiving of the Quotations for Supply of Agricultural Equipment as previously invited vide this Office Memo.No.AEE(M)477/2007-08/86, Dated the 30th November, 2007 is hereby extended upto 1.30 PM of 8th January, 2008 and will be opened at 2.00 PM on the same date Other Terms and Conditions shall remain the same.

Those who had already submitted their quotations on the 17th December, 2007 need not re-submit the same and the same will be valid for opening on the above date.

**R. S. THAM,**  
Agril. Executive Engineer (Mech.),  
Directorate of Agriculture,  
Meghalaya, Shillong.

Shillong, the 7th January, 2008.

#### **CORRIGENDUM**

**No.MPRO/PLN/06(MPFS-GEN)P-VI/2006-07/111.**—Ref. to Tender No. MPRO/PLN/09(POLNET)P-I/2003-05/109, dated 20th December, 2007 issued by the office of the undersigned please read:-

- (i) Tender No. as "MPRO/PLN/06(MPFS-GEN)P-VI/2006-07/109" instead of "MPRO/PLN/09(POLNET)P-I/2003-05/109" and
- (ii) "7.5 volts 1400 maH" instead of "12 volt 2400 maH" Li-ion Battery Pack as appeared in list of accessories at appendix "A" of the Tender.

**P. D. NONGRUM,**  
Sr. Superintendent of Police, MPRO  
Meghalaya, Shillong.

Shillong, the 11th December, 2007.

**No.SE/NH/TB/CS/64-E/07/6574.**—In continuation of notification issued vide letter No.SE/NH/TB/CS/64-E/07/5632 dated 8th November, 2007, this is for general information of all concern that the date of selling and receiving and opening of tenders is hereby extended as follows in respect of the work : "Construction including metalling and blacktopping of link roads for Synod 2008 at Sohryngkham Village (9.820 Kms)".

- |  |                              |
|--|------------------------------|
| 1. Date of selling of Tender               | = 9th to 10th January, 2008. |
| 2. Date of receiving and opening of Tender | = 11th January, 2008.        |

Others terms and conditions, etc remain the same.

**B. KHARBULI,**  
Superintending Engineer P.W.D. (Roads)  
National Highway Circle  
Shillong.

Shillong, the 7<sup>th</sup> January, 2008

**No.MPRO/FS/02/(BC)2007-2008/07.**— Sealed tender affixing non-refundable Court Fee Stamp of Rs.200/- (Rupees two hundred) only are invited from bonafide, established, reputed manufacturers or their authorised dealers/agents/representative for entering into the rate contract for supply and installation of :

**“SPARE PARTS OF BATTERY CHARGING SETS/A.C. GENERATOR”**

as per the Technical Specifications, Terms and Conditions laid down in the Tender Notice.

**Terms and Conditions**

1. Items offered must be of reputed companies/manufacturers and should meet with all the specifications as those given in Annexure. Tender should be accompanied with catalogue, warranty/guarantee or any related papers & will be received upto 13:00 hrs. on the 25<sup>th</sup> January, 2008. The Tender will be opened on the same day at 16:00 hrs. Tenders or their authorised representatives are invited at the time of opening of the tender. Tenders received after 15:00 hrs. of 25<sup>th</sup> January, 2008 by hand or by post will be summarily rejected.
2. Tender must be accompanied by :-
  - (a) Affixed non-refundable Court Fee Stamp of Rs.25/- (Rupees twenty five) only.
  - (b) Earnest Money of Rs.1000/- (Rupees one thousand) only in following forms only.
    - (i) Crossed Bank Draft or
    - (ii) Deposit at Call
 payable to the Senior Superintendent of Police (MPRO), Meghalaya, Shillong at any Nationalised Bank at Shillong. Tenderers belonging to Schedule Caste/Schedule Tribe may deposit 50% of the amount above subject to the production of such certificate.
  - (c) Valid and current Income Tax clearance certificate from the Income Tax Department.
  - (d) Valid and current Sale Tax certificate from the Superintendent of Taxes.
  - (e) Authenticated copy of Valid Trading Licences in terms of United Khasi & Jaintia Hills District Trading (by Non-Tribal) Regulation Act 1954 by tenderers who are required to obtain such Licence.
  - (f) Passport size photograph of the bidder should be attached with the Tender.
3. The following information must be mentioned on the body of the envelope containing the quotations, failing which the sealed envelope of the quoting firm will not be opened.
  - (a) Sale Tax Certificate - is enclosed
  - (b) Income Tax Certificate - is enclosed.
  - (c) Earnest Money - is enclosed.
  - (d) Dealership Certificates from Principal manufacturers.
  - (e) Trading Licence.
  - (f) SC/ST Certificate enclosed/not enclosed (where applicable).
  - (g) Passport size photograph of the bidder - is enclosed.

Failure to enclosed any one of those documents or encloser of any invalid documents will result in automatic rejection of the quotation.

4. Rates quoted
  - (a) Should be inclusive of all charges, like custom duty, packing, insurance, taxes, and other incidental charges. Only local taxes should be shown separately if applicable.
  - (b) Should be inclusive of cost of accessories.
  - (c) Should be quoted FOR destination Shillong, door delivery.
  - (d) Should be inclusive of all Charges like packing, insurance, transit risk and other incidental charges only C.S.T. against 'D' form may be shown extra as applicable.
  - (e) Should be written clearly in figure and in words. Any alteration or overwriting must be fully signed by the tenderers.
  - (f) Once the rates offered in the tender are accepted enhancement will not be entertained under any circumstances and tenderers will be liable to supply the items at the accepted rate. Failure to supply the items at the accepted rates will entail the offer being cancelled and the security money will be forfeited to the Government of Meghalaya.

5. Tender should be addressed to the undersigned by designation and not by name. Sealed envelope containing the tender must be superscribed as "**Spare Parts of Battery Charging Sets/A.C. Generator**" and must be sent by registered post or hand delivery.
6. The successful tenderers will be :-
  - (a) Intimated by a Letter of Acceptance of the Senior Superintendent of Police (MPRO), Meghalaya, Shillong. Till then no bidder has any right to assume that his/her tender has been accepted. There shall be no claim whatsoever for compensation for any expenditure incurred by any tenderers in anticipation of acceptance letter.
  - (b) Required to furnish a security deposit as per rates mentioned below and execute the contract agreement to ensure fulfilment of the terms and conditions of the contract which successful bidder(s) will have to enter into. Such security deposit will be subjected to forfeiture in case of non-fulfilment of terms and conditions of the tender notice on the contract agreement. The earnest money of the successful tenderer(s) will not be released till the full security deposit is furnished. Earnest money of the successful tenderer(s) will be forfeited to the Government in case of failure to furnish security money in full.

#### 7. **RATES OF SECURITY DEPOSIT**

For contract upto Rs.20,000/- 2% from local & 3% from non-Locals.

For contract upto Rs.50,000/- 3% from local & 4% from non-Locals.

For contract upto Rs.1,00,000/- 4% from local & 5% from non-Locals.

For contract over Rs. 1,00,000/- 5% for all categories.

The Security Deposit should be interest free and in the form of a valid Bank Draft/Deposit at Call pledged in favour of the undersigned.

8. The Senior Superintendent of Police (MPRO), may rescind forthwith the contract in writing if,
  - (a) A tenderer assigns or sublets any contract in respect of contract or any other contract entered into with the Government.
  - (b) Tenderer or his Agent/Servant are found guilty of fraud of this contract or any other contract.
  - (c) Declines, neglect or delays to comply with the demand/requisition or in any other way fails to perform or observe any of or all the conditions of the contract agreement.

In case of such rescission the Security Deposit in full shall stand forfeited and absolutely be at the disposal of the Government without prejudice to any other remedy or action that the Government shall be entitled to recover from the successful Tenderer any extra expenses Government may deem necessary in obtaining the supplies.

9. In the event of the successful Tenderer failing to perform his/her part of any or all the contract agreement to the satisfaction of the Department or disregarding any terms and conditions of the Tender Notice and or the contract agreement the successful Tenderer shall be liable to any of or all of the following action at the discretion of the Senior Superintendent of Police, (MPRO), Meghalaya, Shillong on behalf of the Government of Meghalaya.
  - (i) forfeiture of security deposit in whole or part.
  - (ii) making good the loss caused to the Government through the liability, neglect, delay in complying with the demand.
  - (iii) cancellation of the contract without any prior notice to the contractor.
10. If the successful Tenderer(s) wilfully neglect, fails to perform or observe any or all conditions of the contract agreement or attempts to cheat or indulge in foul practices, the Senior Superintendent of (MPRO), Meghalaya, Shillong, may impose a ban upon such Tenderer(s) for future business within the Department.
11. Quantities mentioned in the list are only illustrative and may be increased/reduced on finalisation of order depending on availability of fund and actual requirements.
12. Once the sample/technical specification of the items are approved, no change of brand, name, shape, pattern, quality or specifications will be entertained even on the plea of non-availability of raw materials or alternative offer of the same quality.
13. The store, supplied must be of the same specifications, weight and quality as the tendered models/samples/ Technical Specification If the items are rejected by the undersigned due to non-meeting of the Technical

Specification the supplier must replace the rejected items at their own cost forthwith and in a period of 21 (twentyone) days from the date of rejection.

14. Delivery & installation must be completed within thirty days from the date of receipt of firm orders. No extension of delivery & installation period will be entertained.
15. Payment will be made to the suppliers directly only on completion of supplies and on correct receipt of goods by the respective consignee in good condition. Documents/vouchers/P.R. Bills etc. routed through Banks will not be accepted. Consignment will be dispatched by the firm after payment of all freight charges at the source. Freight to pay P.R. will not accepted.
16. Risk of transportation will be borne by the Tenderer themselves.
17. Comprehensive on site warranty should be indicated along with after sale services facilities.
18. One set of manuals of (Instructions and Maintenance) should be supplied free of cost for each item wherever applicable.
19. The Purchase Board reserves the right to reject the lowest rate or any of the tender without assigning any reason.
20. Any dispute arising out of or in respect of these terms and conditions of the Contract Agreement shall be in the Jurisdiction of the Courts in Meghalaya.

**P. D. NONGRUM,**  
Senior Superintendent of Police M.P.R.O.  
Meghalaya, Shillong.

Shillong, the 10<sup>th</sup> January, 2008

**CORRIGENDUM**

**No.SW(G)73/2007/6-7/**— The admission into the certificate Course Training in Sericulture at Sericulture Training Institute, Ummulong, Jaintia Hills for the session on 2007-08 hereby extended upto 17th January, 2008, and the desired qualification may be read as SSLC passed/HSSLC passed in any stream or equivalent.

In addition on the terms and conditions at SI.5 of this office Advertisement No.SW(G)73/2007/1-3,dt. 27th November, 2007, the Candidates will have to appear the Personal Interview which will be held on 23ed & 24th, January, 2008 at 11:00 A.M. in the office Chamber of Director, Sericulture & Weaving, Shillong for those applicants residing in East Khasi, West Khasi, Ri Bhoi & Jaintia Hills District and 28th & 29th, January, 2008 at 11:00 in the office Chamber of Joint Director, Sericulture & Weaving, Tura for those applicants residing in East Garo, West Garo & South Garo Hills District.

Further, the list of the elegible Candidates to appear the Personal Interview will be hang in the Notice Board of the office of Director, Sericulture & Weaving, Shillong and office of Joint Director, Sericulture & Weaving, Tura one day ahead of the date of interview.

Other terms and Conditions will remain the same.

**A. KHONGLAM,**  
Director,  
Sericulture & Weaving,  
Meghalaya, Shillong.